

**CONFIDENTIAL**

**FOREIGN BROADCAST INFORMATION SERVICE**

**2430 E Street, NW  
Washington 25, D. C.**

**20 October 1948**

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Chief, Hawaii Bureau  
Foreign Broadcast Information Service  
Post Office Box FF  
Kekaha, Kauai, T. H.

Dear Joe:

With our new stations being constructed, activated, etc., we have recently been doing some long-range planning on the assignment of key personnel and, of course, your future assignment was considered. While our plans are not firm, I thought I should like to write you now and tell you what our thinking is in order to give you as much advance notice as possible.

I would like for your next assignment to be in Washington, and while I would prefer to leave you in Hawaii until the present station is closed, I don't think our overall plan will permit me to do so. Whether your eventual assignment would be at the new East Coast station or in the Washington office is not certain. At the present time we must plan that it will be at the new East Coast station since that is the only place I could transfer you and allow you to keep your present rating, which I, of course, would like to do. We have a classification survey in progress which may give us some more CAP-12's in the Editorial Division. If we get these editorial ratings, it is possible that I might prefer to have you in the Washington office. I feel sure that the outcome of the survey will be known considerably before it will be necessary to transfer you.

We expect the new East Coast station to be activated next summer and we want to get our staff for the station organized and acquainted with each other some time shortly after the first of the year. For this reason, it is my plan to transfer you to this assignment within the next few months and prior to the actual closing of the Kauai station. I haven't any definite date in mind at this time and will give you as much advance notice as possible. However, I did want you to know what we are thinking in order that you may think it over and make your own plans and let us have your reaction to our proposal.

Sincerely,

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integrated file. NAME CHECK required  
prior to individual classification action.

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